

**STOCKBRIDGE-MUNSEE COMMUNITY
REQUEST FOR PROPOSALS
FOR
INSTALLATION OF LIGHT POLES & SECURITY CAMERAS
BOWLER, WISCONSIN**

I. INTRODUCTION

The Stockbridge-Munsee Community a federally recognized Indian tribe's Safety Workgroup (hereby the "Workgroup") is seeking proposals for a firm and/or individuals (hereby the Consultant) to provide professional installation of street lighting and safety cameras, project management and expertise services gather input from the Workgroup to purchase and install equipment to increase public lighting and surveillance capabilities in designated areas throughout the Stockbridge-Munsee Community (hereby referred to as "Safety Project"). The Safety Project is being initiated to increase lighting and observation capabilities in areas identified as requiring increased safety measures. The services discussed under this Request for Proposals ("RFP") will be provided on the Stockbridge-Munsee Indian Reservation, located in Shawano County, Wisconsin.

II. SCHEDULE FOR PROPOSALS

Sealed proposals for the services requested in the RFP **will be received until May 27, 2022, at 4:00 PM**, Central Daylight Time. Proposals shall be marked "Safety Project" on the outside of the envelope. Proposals shall be delivered to the Stockbridge-Munsee Tribal Secretary, N8476 Moh He Con Nuck Road, P.O. Box 70, Bowler, WI 54416. **Proposals must include an electronic version with the submission.**

III. PROJECT

A. Description of Project. The Stockbridge-Munsee Community is located within the two Townships of Bartleme and Red Springs in Wisconsin. The Safety Project is to provide professional services that will include development of a plan of action to purchase, and install, up to 30 surveillance cameras and 16 operational streetlights in locations to be designated by the contractor; based on input from the Workgroup.

The Workgroup intends to have the Project completed by a third-party, in order to obtain expertise in the area of installation of and purchase of proper equipment selection based on identified needs and most importantly that surveillance equipment does not intrude within community members homes.

B. Project Schedule. Meet with Workgroup designees, provide a project plan to the Workgroup outlining timeline of activities; expected completion of milestones, completion date and cost of project.

IV. SCOPE OF SERVICES

A. Workgroup's Objectives. The Workgroup's goal is to have increased street/public lighting installed in designated areas along with the installation of outdoor

cameras to increase surveillance capabilities to provide safety to the public. Surveillance capabilities shall include “live stream”. The successful Consultant provides the following services:

1. Initial Meeting with the Workgroup to obtain information of designated areas for placement of project materials to obtain the Workgroups goals.
 2. Will develop a project plan that meets with the approval of the Tribal Council.
 3. The Consultant will be responsible for purchasing all equipment ensuring the appropriate materials and cameras are obtained to meet the needs of the Workgroup Objectives.
 4. The Consultant will be responsible for working with all necessary third parties (i.e., electric companies, internet providers) to ensure wiring, power sources, installation of streetlights and surveillance devices are in installed properly and in good working condition.
 5. Cameras must meet or exceed IP67 standards for outdoor use.
- B. Planning and Design Phase Responsibilities. The Consultant will meet with the Workgroup a minimum of two times in the Planning and Development Phase of the workplan. Providing material options and recommendations, then once for final decisions.
- C. Presentation of. The Consultant will provide two (2) presentation in person of the final workplan. One to the Workgroup, which may be virtual or in person, one to the Tribal Council, which may be virtual or in person.
- D. Conditions. The following conditions must be adhered to by consultant when performing services. All information received shall be considered confidential and the Stockbridge-Munsee Community shall retain sole ownership of the materials, and final reporting information as a work for hire.

V. PROPOSAL REQUIREMENTS

- A. Proposals shall include the following elements:
1. Timeline with action steps and task completion dates
 2. Previous experience with surveillance devices and public lighting
 3. Submission of recommendations from previous customers
 4. Previous work experience with Native American Communities, specifically the Stockbridge Munsee Community
 5. Budget of all cost for the Consultant’s services and project materials, licensing, and maintenance costs
 6. A statement of research and security standards
 7. Contractor shall supply certificates of insurance to Tribe from a reliable company with an A.M. Best Rating of A- or better, acceptable to Tribe and licensed to do business in the State of Wisconsin before any work shall be authorized. The following coverages must be evidenced at industry standard levels but in no case less than the levels indicated:
 - i. Workers’ Compensation Insurance at statutorily required levels.

- ii. Commercial General Liability Insurance at \$1 million per incident and \$2 million aggregate.
- iii. Professional Liability Insurance, if applicable, at \$1 million per incident and \$2 million aggregate.
- iv. Business Auto Insurance which also covered hired and non-owned autos at \$1 million per incident and \$2 million aggregate.

B. Proposals that do not include all the requested information may be deemed non-responsive and subject to rejection.

C. To schedule a walk-through of the site areas and meet with IT and Public Safety contact the Land Manager Chad Miller @ 715-793-4855 or chad.miller@mohican-nsn.gov

D. Any follow-up questions concerning this RFP shall be forwarded, in writing, by e-mail, as follows:

Questions related to IT shall be directed to: Brian McDonald @ 715-793-3043 or brian.mcdonald@mohican-nsn.gov

To request to view light pole sights contact Chad Miller @ 715-793-4855 or chad.miller@mohican-nsn.gov

Questions related to Public Safety needs contact Mary Creapeau @ 715-793-4394 or mary.creapeau@mohican-nsn.gov

All purposed shall be mailed to and received by the posted deadline:

Stockbridge-Munsee Tribal Council Secretary: Jody Hartwig
N8476 Moh He Con Nuck Road
P.O. Box 70
Bowler, WI 54416
Telephone: 715-793-4387 Fax: 715-793-1307

E. Any responses to questions presented by bidders will be submitted to all bidders.

VI. ADDITIONAL INFORMATION

A. The successful bidder will be required to enter a written contract with the Tribe.

B. Map of designated sites.

***** **END OF DOCUMENT** *****