VETERANS BENEFITS ADMINISTRATION (VBA) IS HIRING VETERANS SERVICE REPRESENTATIVES

A career in federal service at the MILWAUKEE VBA Regional Office offers competitive pay (starting at $46,712), generous benefits, an extensive telework program, a retirement plan, and career advancement opportunities. If you would like to make a positive difference in the life of America’s heroes, the VA is the place for you! VBA can non-competitively hire individuals that meet the below qualifications.

1. VA can hire persons with disabilities using the special Schedule A authority. In order for someone to be eligible, they must be qualified for the job for which they are applying, as well as provide documentation of a disability.
2. VA can directly hire qualified Veterans with service connected disabilities evaluated 30% or more. Documentation of a 30% service connected disability is required.
3. VA can directly hire qualified Veterans under the Veterans Recruitment Appointment Act (VRA). The eligibility requirements (which require documentation) are:
   - Disabled Veterans; OR
   - Veterans who served on active duty in the Armed Forces during a war, or in a campaign or expedition for which a campaign badge has been authorized; OR
   - Veterans who, while servicing on active duty in the Armed Forces, participated in a United States military operation for which an Armed Forces Service Medal was awarded; OR
   - Recently separated Veterans (within the last 3 years); AND
   - Separated under honorable conditions

Please contact Margaret Brumley (Margaret.Brumley@va.gov) to submit your application, ask questions, or obtain information on VBA employment opportunities.

Please see reverse side for comprehensive eligibility and qualification details.

*The Milwaukee VBA Office Address is 5400 West National Avenue, Milwaukee WI 53214*
Veterans Benefits Administration (VBA) is hiring Veterans Service Representatives to work at the Milwaukee Office

You must meet certain eligibility and qualifications to be non-competitively selected.

Eligibility Requirements for Hiring:

- Qualified Individual with a documented disability
- Qualified Veteran with service-connected disabilities evaluated 30% or more
- Qualified Veteran who is disabled, or Veteran who served on active duty in the Armed Forces during a war, or in a campaign or expedition for which a campaign badge has been authorized; or Veterans who, while serving on active duty in the Armed Forces, participated in a United States military operation for which an Armed Forces Service Medal was awarded; or Recently separated Veterans (within the last 3 years); AND Separated under honorable conditions

Qualification Requirements:

Applicants must have one year of specialized experience equivalent to at least the next lower grade (GS-05) in the normal line of progression for the occupation in the organization. This would be experience interpreting regulations and applying laws required to explain, evaluate and recommend determinations of eligibility to claimant requests for services and benefits. Specialized experience is defined as work that involves: requesting relevant medical or administrative evidence to make eligibility determinations; analyzing medical evidence, benefit and/or legal evidence to identify and recognize required actions for claim development; and experience explaining program benefit entitlements and requirements. OR

Applicants may substitute education for the experience required in order to qualify at the grade GS-07 level in the following ways: Undergraduate Degree with Superior Academic Achievement. If you possess an undergraduate degree in any field from an accredited college or university AND you meet one of the following Superior Academic Achievement provisions, you may qualify in full for this position without any experience where you: ranked in the upper 1/3 of your college class or major subdivision; or earned election to a national scholastic honor society that meets the requirements of the Association of College Honor Societies other than freshman honor societies; or earned a grade point average (GPA) of 2.95 or higher on a 4.0 scale based on all completed undergraduate courses, or all undergraduate classes completed during the final two years; or earned a GPA of 3.45 or higher on a 4.0 scale based on all completed undergraduate courses in your major, or all undergraduate courses in your major, completed during the final two years.

Regarding the Superior Academic Achievement provisions, if more than 10% of your undergraduate course work (credit hours) was taken on a pass/fail or similar basis, you can qualify only on the basis of your class standing or membership in an honor society. If you qualify based on your education, you must include a copy of your college transcript along with your application. OR

You may present with at least one full academic year of graduate level education that demonstrates you possess the knowledge, skills and abilities necessary to satisfactorily perform the work. One year of full-time graduate education is normally determined by the school you attended. If that number cannot be determined, then 18 semester hours should be considered equivalent to one academic year of graduate study. Part-time graduate education is creditable on a pro-rata basis. OR

Applicants may combine graduate level education and specialized experience to qualify for the position. If you have some, but not all, of the graduate education AND some specialized experience as described above.

Candidates need to provide a resume and transcripts, proof of disability and proof of service, if applicable. Please contact Margaret Brumley, HR Specialist, at Margaret.Brumley@va.gov to submit your application materials, ask a question or obtain information on VBA employment opportunities.